

## NOTICE OF GENERAL MEETING

The annual general meeting of the EUROPEAN ASSOCIATION OF CERTIFIED TURNAROUND PROFESSIONALS (EACTP) shall be held virtually by electronic means in accordance with the provisions of the Companies Act 2006 (S.302) and the Company's articles of association (S.9.1), on Wednesday 3<sup>rd</sup> September 2025 at 2:00pm BST for the following purposes:

### ORDINARY BUSINESS

1. Opening Remarks, welcome and quorum by Chairperson
2. Approval of the minutes of the AGM meeting held on 12 September 2024
3. To receive and adopt the financial report of the directors and the unaudited accounts for the year ending 31 December 2024.
4. To appoint Centora James Ltd as the new accountant.
5. Board Constitution: Retirement and New Appointments – Board Retirements: Scott Stuart (moving to NED Advisory until Dec 2025), Simon Jones; New Board Appointment: Boudewijn Wellink
6. Any Other Business: Member Identification Number Proposal - To consider whether EACTP should introduce the assignment of individual membership numbers to accredited members\*

#### \* Explanatory Note:

**Background:** At the 2024 AGM, a member raised a query about the possibility of assigning individual membership numbers to accredited members. Some jurisdictions may prefer or require a numbered accreditation reference. However, EACTP does not currently maintain historical membership numbering, and implementing such a system would introduce additional administrative burden. This item is included to gauge member preference on whether to introduce membership numbers going forward.

### SPECIAL RESOLUTIONS

1. There are no special resolutions

By order of the Board.

**Maria Pombo**  
Company Secretary

Date: 01 August 2025

Registered Office: **C/O Centora James Limited, Jury Farm, Ripley Lane, West Horsley, Leatherhead, Surrey, England, KT24 6JT**

## NOTES:

All rights to attend, speak and vote for members and proxies shall be in accordance with the Companies Act 2006 and the Company's articles of association.

The quorum of the meeting is formed by those members attending virtually.

Members are able to vote in person on the day of the meeting by attending the meeting virtually and voting electronically.

A member may appoint a proxy to exercise all or any of their rights to attend, speak and vote at the meeting of the Company. A proxy need not be a member of the Company. The Chairperson of the meeting, who will be chairing virtually may be appointed as proxy. The Company strongly encourages members to appoint the Chairperson as proxy.

## FORM OF PROXY

### EUROPEAN ASSOCIATION OF CERTIFIED TURNAROUND PROFESSIONALS (EACTP) – General Meeting

I/We being (a) members(s) of EUROPEAN ASSOCIATION OF CERTIFIED TURNAROUND PROFESSIONALS (EACTP) (the "Company") and entitled to vote at general meetings of the Company, hereby appoint the Chair of the Meeting or the following person(s) (see note 1)

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as my/our proxy to exercise all or any of my/our rights to [attend, speak and] vote for me/us and on my/our behalf at the General Meeting of the Company to be held at 2:00pm BST on 3<sup>rd</sup> September 2025 (and at any adjournment thereof).

I/We note that the meeting will be held virtually by electronic means in accordance with the provisions of the Companies Act 2006 (the Act) and the Company's articles of association and that all rights to attend, speak and vote shall be in accordance with the Act and the Company's articles of association. For a meeting to be valid, all members must be able to participate on an equal basis.

Given the need for social distancing and location, I/we intend to attend the meeting virtually in accordance with the Company's recommendation and intend for the Chair to act as my/our proxy to exercise our rights to vote at the virtual meeting.

I/We direct that my/our proxy will vote (or abstain from voting) on the Resolution(s) set out in the Notice of General Meeting as indicated below:

Please indicate with a cross in the appropriate box how you wish your votes to be cast. On receipt of this Form of Proxy duly signed, in the absence of any specific direction, the proxy will vote (or abstain from voting) at his or her discretion. On any other business which properly comes before the General Meeting (including any motion to amend any resolution or adjourn the meeting) the proxy will vote or abstain at his or her discretion.

Please note that a "vote withheld" is not a vote in law and will not be counted in the calculation of the votes cast for or against the resolution(s).

**PLEASE COMPLETE THIS FORM AND SIGN AND DATE BELOW.**

## ORDINARY RESOLUTIONS

Please mark 'X' to indicate how you wish to vote

|                                                                                                                              | For | Against | Vote Withheld |
|------------------------------------------------------------------------------------------------------------------------------|-----|---------|---------------|
| 1. To receive and adopt the financial report of the directors and the unaudited accounts for the year ended 31 December 2024 |     |         |               |
| 2. To appoint Centora James Ltd as the new accountant                                                                        |     |         |               |
| 3. New Director Appointment                                                                                                  |     |         |               |
| Boudewijn Wellink                                                                                                            |     |         |               |
| 4. Retiring Directors                                                                                                        |     |         |               |
| Scott Stuart                                                                                                                 |     |         |               |
| Simon Jones                                                                                                                  |     |         |               |
| 5. Any Other Business: Member Identification Number Proposal                                                                 |     |         |               |

|                   |  |
|-------------------|--|
| Member Full Name: |  |
| Date:             |  |
| Signature:        |  |

## Notes

1. To appoint as a proxy a person other than the Chair of the General Meeting insert the full name in the space provided. A proxy need not be a member of the Company. Completion and return of this Form of Proxy will not prevent you from attending and voting at the General Meeting if you so wish. Attendance and voting shall however be in accordance with the provisions of the Act.
2. Unless otherwise indicated the proxy will vote as he or she thinks fit, or, at his or her discretion, abstain from voting.
3. The Form of Proxy below must arrive not later than 48 hours before the time set for the meeting at The Company Secretary via email at [eactp@turnaround.org](mailto:eactp@turnaround.org) or [eactpfinance@turnaround.org](mailto:eactpfinance@turnaround.org) during usual business hours.
4. A corporation must execute the Form of Proxy under either its common seal or the hand of a duly authorised officer or attorney.
5. The Form of Proxy is for use in respect of the shareholder account specified above only and should not be amended or submitted in respect of a different account.
6. The 'Vote Withheld' option is to enable you to abstain on any particular resolution. Such a vote is not a vote in law and will not be counted in the votes 'For' and 'Against' a resolution.
7. To appoint more than one proxy you may photocopy this form. Please indicate the proxy holder's name and the number of shares in relation to which they are authorised to act as your proxy (which, in aggregate, should not exceed the number of shares held by you). Please also indicate if the proxy instruction is one of multiple instructions being given. All forms must be signed and should be returned together in the same envelope.