

EACTP Annual General Meeting MINUTES

Tuesday 17 November 2020, 2pm BST/3pm CET

Venue

Zoom meeting

Attended	Alan Tilley, Stacey Williams, Volker Beissenhirtz, Scott Stuart, Simon Jones, Jantine Hak, Andreas Koutsouris, Tyrone Courtman, Eugen Lascu, Catalin Nichifor, Helen Jacobi, Helen Lindop
Apologies	Paola Tondelli

No	Item	Action
1.	OPENING REMARKS/WELCOME BY CHAIRMAN	
1.1	<p>Alan Tilley, president of EACTP, summarised the progress made in 2020 and plans for 2021:</p> <ul style="list-style-type: none"> EACTP has increased the value given to members by introducing quarterly newsletters, and in 2021 will begin a programme of webinars as well as improving our communication with members. The education programme will be ready on January 2021, and Alan thanked those present for their support. We are making good progress with the Law Body of Knowledge. From January 2021, entry to EACTP will be by exam only, which gives a window of opportunity between now and then for members to join without sitting exams. We need to increase our progress in Eastern Europe. There will be vacancies on the board from Q2 of 2021, and we would welcome new board members from Eastern Europe. We will be reappraising our corporate governance to bring it into closer alignment with TMA Global. 	
2	MINUTES OF PREVIOUS MEETING AND MATTERS ARISING	
2.1	We have been unable to locate these, there has not been an AGM in the three years prior to this one.	
3	PRESENTATION OF ACCOUNTS	
3.1	<p>Simon Jones, treasurer and finance director of EACTP, presented the accounts.</p> <p>It is noteworthy the 2019 Accounts show no revenue. The Board resolved to forego recognition of membership fees due to lack of member services in the year.</p> <p>Members who did pay their 2019 fees were advised their payments could be refunded or deferral to 2020 (c. £6k).</p> <p>The result for the year was a loss of £15.6k, impacting retained loss of £3.8k.</p> <p>Board leadership in 2020, has recovered the loss situation to positive retained earnings.</p>	
4	ADOPTION OF ACCOUNTS	
4.1	The accounts were adopted by the AGM.	

5.	APPOINTMENT OF ACCOUNTANTS	
5.1	Simon Jones recommended Ford Campbell Freedman of Leeds, which EACTP already has a good working relationship. This was agreed by the AGM.	
6	ELECTION OF MANAGEMENT COMMITTEE/OFFICE BEARERS	
6.1	There were no nominations. This will be revisited at the beginning of Q2, 2021 as some board members have expressed their intention to step down. Suggestions for new board members are welcome.	
7.	ANY OTHER BUSINESS	
7.1	There was no other business.	
8.	CLOSING REMARKS	
8.1	There were no closing remarks.	

MINUTES APPROVED BY:

Name:

Role:

Date: